

# Se connecter sur sa boîte @essaiglegier.ch

1. Se connecter au site de l'école et cliquer sur le raccourci
2. Cliquer sur connexion
3. Entrer les identifiants reçus en début d'année
4. Sélectionner Outlook

The image shows a sequence of steps for logging into an Outlook account. A vertical red line indicates the progression from the school website to the Microsoft login page.

**1.** In the top right corner of the school website, the Outlook icon in the navigation bar is circled in red.

**2.** On the school website, the "Connexion" button is circled in red.

**3.** On the Microsoft login page, the email input field containing "prénom.nom@essaiglegier.ch" is circled in red.

**4.** In the Microsoft Office 365 app launcher on the right, the Outlook icon is circled in red.

The school website header includes "ÉCOLE SAIGNELÉGIER SECONDAIRE" and navigation links: "L'école", "Vie de l'école", "Infos pratiques", "Agenda", "Contacts". The Microsoft header includes "Microsoft | Office" and "Office 365". The login page displays "Bonjour et bienvenue.", "Se connecter en tant que laurent.nicolet@essaiglegier.ch", and a "Se connecter" button.